OLIVET NAZARENE UNIVERSITY

Textbook Rental Program
Frequently Asked Questions

ENROLLMENT

- Students are automatically enrolled each fall and spring semester.

COST

- $27 per credit hour covers the rental of required course materials for courses that require books.
- Lab manuals and access codes are included.
- Software, licensing, exam fees, subscriptions, and supplies are not included.
- If there is no required book, there is no fee for that course.

PICKING UP YOUR BOOKS

- Books should be picked up at the post office in the lower level of Ludwig.
- You will need your ID # to pick up your books.
- You can pick up books starting seven days before classes start.
- Students living in inner campus dorms will have their books delivered before classes start.*

  **Fall semester only.*

  **Does not apply to late registration.*

DROPPING/ADDING COURSES

- If you drop a course(s), please bring the book(s) back to the bookstore as soon as possible.
  - *For on-ground/hybrid programs, book charges for a dropped course will be prorated, following the tuition refund schedule, through week 5 of the semester.*
  - *For fully online programs, book charges for dropped courses are not refundable after the first week.*
- If you add a course(s), contact the bookstore to pick up the additional book(s) for your added course(s)
  - The book rental charge for the new course will be added to your student account within 1-2 business days.

RETURNING YOUR BOOKS

- Books should be returned at the Mail Hub in the lower level of Ludwig.
- You can return books as soon as you are done with them, but they must be returned before you leave for break (Christmas or summer, depending on the semester).
- If you lose a book, return a damaged book that is in unsellable condition, or don't return a book, you will be responsible for paying the replacement cost.

  -The cost will vary for each book.

  -The cost will typically be the difference between the purchase price and the rental price of the book.

  -This does not apply to lab manuals.

NURSING

- Books for Nursing course sections are purchased, rather than rented from semester to semester. Therefore, pricing is handled differently.
- Please select the appropriate Nursing Book Overview Sheet below for more options.
  - Elsevier Total Solutions Package (Level 0 prior to Fall 2026)
  - ATI Complete Package (Level 0 Fall 2026 and after)

OPTING OUT

- Students are automatically enrolled each fall and spring semester.
- If you would prefer not to participate in the Textbook Rental Program, you must opt-out every semester by the opt-out date.
- If you opt-out, please allow up to two business days for the charges to be removed from your student account.
- You cannot choose the courses for which you are opted-in. You are either opted-in for all courses or opted-out for all courses.
- To opt-out:
  1. Log in to selfservice.olivet.edu/student
  2. Click on your username in the top righthand corner
  3. Click on "Required Agreements"
  4. Next to the Textbook Rental Opt Out Agreement, Click "View"
     a. Please note that this agreement is only available after you are registered for the semester.
  5. Read the agreement carefully
  6. Click "Accept"
  7. To confirm that your agreement has been processed, check that the status of the agreement says "Accepted"

You must opt-out via the above instructions. Student Financial Services and/or the bookstore cannot opt-out for you.

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